

Warning: Tunbridge Library Trustee Regular Meeting

Date: Tuesday July 5, 2022

Time: 6:00pm

Place: Tunbridge Public Library

Virtual: Link provided @ tunbridgelibrary.org

Attendees: Anna Dechert (Secretary), Laura Ketchum (Treasurer), Michael Krauthamer (Chair), Mariah Lawrence (librarian)

Minutes (DRAFT)

Community Input:

Secretary Report: Approve Minutes from June, 2022

- *No edits to June minutes. Anna moved to approve minutes, Michael seconded, approved.*

Treasurer Report:

- *Laura will connect with town treasurer Becky to confirm final June numbers (which would be end of fiscal year). A small surplus was projected.*

Librarian Report:

- *Mariah has a surprise for us! Trustees were taken on a fantastic library tour (with snacks).*
- *Recent activity*
 - *Mariah will be meeting with the new school principal for Tunbridge/Chelsea on topics including planning for after-school program for the coming year*
- *Mariah looked into EC Fiber - we would qualify for the community rate (\$72 + \$35 for phone & internet)*
- *The library has new passes to VINS and the Fairbanks Museum for community use (suggestions for additional passes are welcome!)*
- *Michael moved to accept librarian's report; Anna seconded; approved.*

Old Business:

- *Updates on bids for mowing solicited by town - RESOLVED - a community member is doing this as community service*
- *Progress on switching to EC fiber*
 - *Mariah got bids and is working with EC Fiber to get the library's service switched*
- *Updates on bids for window painting. Follow up discussion regarding responsible party for soliciting bids—town or library.*

- *not yet resolved - Mariah will try to attend next meeting*
- Progress on tech updates for the library
 - *Mariah will check with local service options to review current equipment*
- Updates regarding town bulletin board relocation from outside of the post office to outside of the library
 - *Lynne is working on options - we think that the bulletin board is better suited to the other side of the road closer to the general store and/or post office*
- Progress on developing a code of conduct/privacy policy for library patrons and employees
 - *In progress*
- *Michael move*

New Business:

- *Anna moves that trustee meetings be moved to every other month (6x/year) instead of monthly. Michael seconded. Approved.*
 - *The next meeting will be September 6.*
- *Michael will give Laura the login info for the trustees email account.*
- *Michael moved to accept new business; Anna seconded; approved.*

Public Comments: [none]

Action Items:

Anna moved to end meeting at 7:30pm; Michael seconded; approved.