

February 08, 2017

Attendance: Sue Barnaby, Anita Abbot, Anne Mallary, Sarah Tischer Scully, Theresa Fitzgerald, Jean Wolfe, Ben Wolfe

Community Concerns

The person who donated funds asked when the library will purchase computers.

One of the water heaters is not working (kitchen and front bathroom). Anita suggested calling Steve Gallagher in Chelsea. Jean will follow up.

Secretary's Report

Sue will send Sarah the minutes from the last meeting.

Treasurer's Report

Anne will send Sarah the spreadsheet from last time for minutes.

From 1-27-17 \$8000 in the checking account.

\$8,609 from fundraising so far.

Nothing unusual in terms of bills.

Sue reminded us that we'd want to spend remaining money starting in April - good reminder for that meeting.

Librarian's Report

Ben has been researching Internet options. Proposing that staff/phone have an account for a closed internet and keeping Charter for public wifi access for the speed.

Children's programs and story hour have been running smoothly. Amy Bogardus may offer a special "sugaring" story time.

Library staff have been working on clearing out unwanted donations.

Jean expressed concerns about the emergency exits not operating properly in the main part of the library.

(The one in the new community room is easy to check.) She's written to Simon to check and make sure they're working properly with full battery etc.

Fern Strong is the new Art Space coordinator.

Email

Sarah asked for email addresses for the Trustees to set up the new forwarding address.

New address is tpltrustees@gmail.com

Payroll

First and third Mondays.

Next time-sheets will be ready February 18th. and due on the 20th.

Computers

Sarah and Anita consulted with Jean and Ben about the library's computer needs. They will go to Systems Plus to purchase the equipment and schedule installation, including transfer of files from the older machines.

Requested: New desktop for librarian's office; new desktop for front desk; new desktop to replace broken patron computer. Laptops as budget allows. Two or three new keyboards needed to replace old ones.

Sarah will also research options for printers, scanners, and/or fax multipurpose machine.

Next Meeting, Wednesday, March 22, 6:30 pm.

Next Timesheet signing February 19th.