

October 23, 2017

Theresa Fitzgerald, Anita Abbot, Anne Linehan, Anne Mallary, Jean Wolfe

Community Input

no comments

Secretary's Report

Minutes from September meeting were approved.

Treasurer's Report

Anne plans to meet with town treasurer after November second to get updated on expenses and spending to date.

Need to address direct debit for bills including utilities and credit card due to change of bank.

Librarian's Report

Heat - Jean called for service, heat is not reliable at this time, not coming on when called for.

Hot water heater - monitor working condition.

Mariah Lawrence will continue as Saturday morning story hour presenter, board will offer pay for 2 hours time per session

Old Business

Library stationary received & invoice from the printer received.

New Business

Draft annual fundraising letter - Anne Linehan will do this and send via email for edits.

Town report information due December 1.

Action Items

Theresa will call Pete Amber regarding a bill for tree removal

Anne M. will figure hourly rate for story hour.

Jean will follow up with Bob McLean for pewter ornaments.

Library meeting with Select Board is scheduled for November 28th to discuss budget.

Anne L. will draft fundraising letter for review at Nov.13th meeting.

Next meeting Dates

November 13th to approve draft of fundraising letter.

November 27th meet to prepare fundraising packets & approve budget.