

January 18, 2021 Hiring Committee Meeting

Catherine Freese, Kathi Terami, Theresa Fitzgerald, Jena Young, Anna Dechert, Sean Maher, Fern Strong, Ben Wolfe, Mariah Cilley, Marsha Higgins, Mark Bomalaski

Community Input

Ben Wolfe remarked that he was glad of the interest shown by the committee. And recognition that the hiring process needed to be mended. Take time to bring the community on board and launch what the library can become.

Introduction of Committee Members

The committee shared some of their background information and what their qualifications were to be on this committee.

Vermont Open Law Review

It was stated that it can be difficult to grasp all the requirements that constitute an open meeting. Does having a quorum of trustees change the structure of the meeting? Fern will check with Vt State Library consultant regarding this item. Does the committee need a chairperson, etc? All discussions of the committee must take place at open meetings. The need for person to take notes of meeting, schedule meetings, post warnings and agenda was stated as being required. Ben was asked to post the recording of the meetings for public access. Theresa had previously sent out to committee the VLCT Open Meeting FAQ's.pdf. It is a helpful guide to open meeting requirements.

Committee Member Roles

Anna will start the agenda and share with the other members for comments and additions. She will affirm when it is ready for posting. Fern to take notes of meetings, post them and the dates of upcoming meetings on library web site, post warning of meetings and agenda. Major roles of committee members :

Library Director job description - Catherine Freese, Theresa Fitzgerald, Jena Young

Community Input - Anna Dechert, Kathi Terami, Sean Maher

Review of Tasks

Catherine to share director job descriptions from local libraries to help guide drafting Tunbridge's description. Regarding the community input; discussed were some ways to reach out. What is the committee looking for to help find the right candidate? What kind of questions will garner response from the community? Fern will check with trustees about the community survey conducted in 2019. Where to post community input questionnaire and the right demographic to address? Possible having incentives to answering survey?

Ben was asked to create a library google folder for members to add key points for discussion by committee. Another meeting will be scheduled to organize some points of the committee's tasks before the next trustee meeting.

Next Committee Meeting: February 1, 2021 at 7pm