

Tunbridge Library Trustee Regular
Meeting Date: Tuesday January 17, 2023
Time: 6:00pm
Place: Tunbridge Public Library
Virtual: Link provided @ tunbridgelibrary.org

Attendees: Anna Dechert, Michael Krauthamer, Mariah Lawrence, Lynne Hadley, Laura Ketchum, Donna Nelson

Note: due to technical issues we were not able to use the usual Zoom link. We apologize if any members of the public were hoping to join virtually and were unable to.

Minutes - FINAL

Secretary Report:

- *Dec 2022 minutes approved*

Treasurer Report:

- request for distribution for 2022/2023 + new policy/approach implemented for future fiscal years
 - *Laura followed up with the Trustees of Public Funds after their attendance at the December TPL mtg. She has proposed an annual distribution calculated as follows: 3% of the average prior 3-Fiscal Year End Library Fund balance. This decision will be reviewed on an annual basis by the trustees in conjunction with the budget allowing for flexibility to abstain.*
 - *Michael moved to request this distribution for this year, Anna seconded, approved.*
- 2023/2024 Budget proposal submitted & highlights
 - *Our Budget is due to the SelectBoard for inclusion in the Town Budget and presentation at the March Town Mtg*
 - *Highlights: we're proposing a ~\$3K (3.8%) increase in funding from the town, primarily driven by wages, programs, supplies and equipment. The total Library budget increases by ~\$8K (8%) to \$104K. In comparing with data from VT Libraries, towns fund on average 81% of their libraries' budgets; in Tunbridge the town allocation proposed in FY23/24 is 76.5% of the total budget.*
- *Annual appeal recap:*
 - *We've collected just over \$7k as of week one January and will plan to do some follow-up with past donors before year end. While the annual appeal is intended to raise important funding to support the Library Budget, the Trustees and Director discussed the benefits of the Annual Newsletter for the community around all the great programming and increase in engagement at our Library.*

Donna Nelson has joined to share information about the Friends' fundraising for the library.

- *Main historic fundraisers have brought in up to \$10k/year*

- *Current fundraising sources include:*
 - *Used book sale (currently the primary income source)*
 - *Plant sale*
 - *Bake sale*
 - *Euclid's book*
 - *Town meeting raffle & pies*
 - *Art shows*
 - *Stationery & gift sales*
 - *Winter evenings (held as a separate amount)*
 - *Turkey Trot*
 - *Other donations*
- *Mariah will join the next Friends' meeting to share this year's budget request from the Friends' account. The standard practice is for the trustees to make a request each year for the amount needed to support the library budget.*

Librarian Report:

- *Recent events included a very successful Crafternoon, Noon Years Eve. Winter Evenings started and a new art show is up!*
- *The after school program is still going, with upcoming sessions on outdoor skills and cooking. We recently received a flexible \$5k grant from the VT Humanities Council to support the after school program. The library will be buying a 3D printer that will be built with community members and available for use as part of programming.*

Old Business:

- *Painting estimate for Town Budget - this has been delivered to the Select Board for them to include in the town budget*

New Business:

- **Replacing Board Member**
 - *We currently have one open position on the board which we'll seek to fill at the next town meeting in March. Any interested candidates who want to know more about the position can reach out to Mariah or the current trustees to learn more about the position.*
 - *Michael will notify the Select Board that a position is open and we plan to vote on a replacement at Town Meeting rather than filling it with an interim for just one month.*

Public Comments (none)

Adjourn at 7:15