

**Warning: Tunbridge Library Trustee Regular Meeting Date: Tuesday May 16, 2023**

**Time: 6:00pm**

**Physical Place: Tunbridge Public Library**

**Virtual: Link provided @ tunbridgelibrary.org**

**Trustees: Anna Dechert(Secretary), Lynne Hadley, Laura Ketchum(Treasurer), Michael Krauthamer (Chair), Cheryl McCarty**

**Director of Library: Mariah Lawrence**



**Secretary Report:**

**Old outstanding business:**

- **Donation recap for outreach for non-returning major donors (before year end, June 30).**

**New business:**

- Welcome and introductions to new Trustee, Cheryl McCarty, elected at March Town Meeting
- Re-elect officers into Secretary, Treasurer, Chair
- Review annual schedule/cycle and clarify ownership of topics and tasks

**Treasurer Report:**

- **Budget update through April, 2023 (10 months out of 12)**

**Librarian Report:**

**Public Comments**

**Adjourn**



# Library Budget FY 22/23

Account	Budget	Actual	% of Budget
<b>Income</b>			
14-4-55-039.00 Grants	-	1,496	-
14-4-55-067.01 Fundraising Letter	8,500	4,990	59%
14-4-55-068.00 Donations	1,000	2,100	210%
14-4-55-069.00 Friends of the TPL	2,000	159	8%
14-4-55-091.00 Due To Library Fund	77,036	77,036	100%
14-4-55-092.00 TPF Investment	8,000	-	0%
<b>Total Income</b>	<b>96,536</b>	<b>85,782</b>	<b>89%</b>
<b>Expense</b>			
14-5-55-110.00 Library Wage	54,432	23,409	43%
14-5-55-220.00 Library Employer FICA	4,164	2,663	64%
14-5-55-230.00 Library Retirement Cont.	1,490	1,299	31%
14-5-55-251.00 Health Insurance	8,000	10,553	132%
14-5-55-313.00 Fees	-	16	
14-5-55-350.00 Training	800	420	53%
14-5-55-431.00 Building Repairs	2,300	346	15%
14-5-55-432.00 Equipment Maint.	-	-	
14-5-55-530.00 Internet and phone	1,800	1,003	56%
14-5-55-531.00 Postage	1,200	398	33%
14-5-55-532.00 Courier	-	359	
14-5-55-583.00 Mileage	-	-	
14-5-55-591.00 Programs	4,000	2,612	65%
14-5-55-591.00 Special Projects	-	-	
14-5-55-601.00 Supplies	1,000	1,672	167%
14-5-55-611.00 supplies for fundraising	600	-	0%
14-5-55-622.00 electricity	2,500	654	26%
14-5-55-623.00 Propane	4,800	1,137	24%
14-5-55-640.00 Books/Circulation Materials	6,000	2,126	35%
14-5-55-650.00 New technology	2,000	607	30%
14-5-55-710.00 Grant Expenses	-	1,951	
14-5-55-731.00 New equipment	-	-	
14-5-55-733.00 New furniture and fixture	-	-	
14-5-55-812.00 membership fees	950	913	96%
14-5-55-990.00 Misc.	500	28	100%
<b>Total Expense</b>	<b>\$ 96,536</b>	<b>\$ 52,167</b>	<b>54%</b>
<b>Remove HC exp. relating to PY</b>		<b>(8,000)</b>	
Total Expense relating to FY 22/23		<b>44,167</b>	<b>46%</b>

